

Harlan County High School
SBDM Council Meeting Minutes

Date: September 12 2019 Time: 3:15 pm Location: HCHS Media Center
Regular Meeting

I. Call Meeting to Order:

Principal Minor called the meeting to order at 3:25 pm

II. Roll Call:

Mrs. Carruba, Mr. McHargue, Mr. Pace, Mr. Reynolds, Mrs. Turner, and Principal Minor.

Mrs. Carruba, Mr. McHargue, Mr. Pace, and Principal Minor are present. Mr. Reynolds and Mrs. Turner are absent. Quorum is present to proceed with the agenda.
** Mrs. Turner arrived a few minutes late.

III. Approval of Agenda;

- Motion to approve the agenda was made by Mrs. Carruba. Mr. McHargue seconded. Consensus was reached.

IV. Approval of Minutes:

Approve minutes for August 8 2019 regular scheduled meeting.
Approve minutes for September 10 2019 Special Called meeting.
Approve minutes for September 11 2019 Special Called meeting.

- Motion to approve minutes for August 8 2019 regular scheduled meeting was made by Mr. Pace. Mr. McHargue seconded. Consensus was reached. These meeting minutes were signed by the Vice Chairperson Scott Pace.
- Motion to approve minutes for September 10 2019 Special Called meeting was made by Mrs. Carruba. Mr. Pace seconded. Consensus was reached.
- Motion to approve minutes for September 11 2019 Special Called meeting was made by Mr. McHargue. Mrs. Carruba seconded. Consensus was reached.

September 12 2019 Meeting Minutes

V. Hear Individuals/Delegations:

None present.

VI. SBDM Council Policy Review/Update:

1. Council will review HC 042 Consultation for Hiring Other Than the Principal for second reading.

This agenda item was inadvertently added to today's agenda. Citing HC 038, HCHS SBDMC Policy Adoption Policy, only policies presented for adoption are required for second reading. HC042 was amended on 9-10-19, not adopted. There was no action taken on this agenda item.

VII. Finance Report:

Each member of Council received a copy of the current Finance Report.

VIII. Principal's Report/Good News:

Principal Minor told the Council:

1. "Bear Facts" a printed handout containing sports schedules and items of interest at HCHS were distributed at the last home football game.
2. There is a positive work environment at HC and there has been a smooth transition in the Principal position.
3. Parent Teacher Conference is scheduled for Thursday September 26th.
4. There have been no major discipline problems in the building.
5. The Student Senate Induction Ceremony was held recently in Hazard. Caleb Ashley and Brenna Early are our Student Senate representatives.

September 12 2019 Meeting Minutes

IX. New Business:

1. Council will discuss proposed Valedictorian and Salutatorian Requirements Policy for first reading.
 - Motion to approve the proposed Valedictorian and Salutatorian Requirement policy for first reading was made by Mr. McHargue. Mrs. Carruba seconded. Consensus was reached.

This policy will be presented for second reading at the next meeting.

2. Council will discuss amending Tobacco Use, Skipping, and Tardy to Class portions of the current Student Handbook.

After a lengthy discussion, Council decided to not amend the Tardy to Class portion of the Student Handbook, and to add the Tobacco Use portion of the handbook to the next meeting agenda. Council has asked for more information concerning the Tobacco Use / Tobacco Free Facility policy being enforced by the County Board of Education.

Council however, did amend the Skipping School/Class portion of the handbook with the following amended wording:

Skipping Class/School (all skipping will be handled by administrators)

1st Offense: 2x amount skipped in ISS (example: 1 period skipped = 2 periods ISS)

Note: Any amount of time skipped that is less than one full period will count as a full period and anything over 2 periods will result in a full day in ISS. I.E. Student is caught skipping the first 15 minutes of class then he/she will be punished for a full period skipped.

2nd Offense: 1 day ISS (or 2x amount)

3rd Offense: 2 days ISS (or 2x amount)

4th Offense: 3 days ISS (or 2x amount)

5th Offense: Suspended until parent attends meeting with Principal.

September 12 2019 Meeting Minutes

- Motion to approve the amended wording to the Skipping School/Class portion of the HCHS Student Handbook was made by Mrs. Carruba. Mrs. Turner seconded. Consensus was reached.

Mr. Pace will update the HCHS Student Handbook on the school's website.

3. Each Member of Council will sign Proof of Receipt for "Your Duty Under the Law" and "Managing Government Records" as required by KRS 160.395(2).

Each member present received a copy of "Your Duty Under the Law" and "Managing Government Records" and signed the Proof of Receipt. The Secretary will forward the signed forms to Lisa Lewis.

4. Council will discuss changing the meeting time and place:

- Motion to change the meeting time to 3:45 pm and the meeting place to Room 145 was made by Mr. Pace. Mrs. Turner seconded. Consensus was reached.

The Secretary will notify the Media and All Harlan County High School Teachers of the change in meeting time and place.

Meeting will continue to be held on the second Thursday of each month.

X. Fundraisers:

1. HCHS Den Keepers request approval to sell Kona Ice on a date to be determined. Funds raised will be used for fan bus expenses and supplies.
2. HCHS Den Keepers request approval to host a dance at HCHS on a date to be determined. Funds raised will be used for fan bus expenses and supplies.
*Date has been set for after the football game on Friday September 13th.
3. HCHS Den Keepers request approval to sell Pura Vida Bracelets on a date to be determined. Funds raised will be used for fan bus expenses and supplies.
4. HCHS Den Keepers request approval to sell baked goods on a date to be determined. Funds raised will be used for fan bus expenses and supplies.
5. HCHS Golf Boosters request approval to sell t-shirts September thru October 2019. They will secure sponsorships for ads on the back of the shirt. Funds raised will be used for pullovers and golf bags.

September 12 2019 Meeting Minutes

6. HCHS JROTC requests approval to sell Freedom Fundraising Items September thru November 2019. Funds raised will be used for the Military Ball, Christmas trip, nursing home visits.
7. HCHS Girls Basketball team requests approval to host a Free Throw Shoot A Thon on September 16 and September 20. Team members will receive donations from sponsors for shots made. Funds raised will be used for travel, equipment, and summer camps.
8. HCHS Girls Basketball team requests approval to sell Krispy Kreme donuts Oct.1-14. Funds raised will be used for travel, equipment, and summer camps.
9. HCHS Band boosters request approval to sell Krispy Kreme donuts and coffee October 15-30. Funds raised will be used for supplies.
10. HCHS FFA requests approval to host a dance after the football game on Oct. 25th. Funds raised will be used for the National FFA Convention Trip.

After some discussion, Council decided to approve eight (8) fundraiser requests.

- Motion to approve Items#1-3 and Items #5-9 was made by Mrs. Turner. Mr. McHargue seconded. Consensus was reached.

Item #4 was not approved due to concerns with baked goods possibly containing allergens.

Item #10 will be added to the next meeting agenda pending a meeting with the FFA sponsor and Principal Minor to discuss details for hosting a dance at HC.

XI. Trips:

1. HCHS Dual Credit Class Teacher, Tami Brock, has submitted an Overnight Trip Request to take Senior Dual Credit Students to various colleges (LMU, Union, University of the Cumberlands, ECU, UK, and Berea) with an overnight stay on September 25th in Richmond, Ky. The students will leave on September 25th and return on September 26th 2019. **All required documentation was submitted with the request.**
2. HCHS Softball Team Coach has submitted an Overnight Trip Request for April 6-10 2020. Team will travel to Pigeon Forge, TN to participate in the Ripken Softball Tournament. **All required documentation was submitted with the request.**

September 12 2019 Meeting Minutes

3. HCHS FFA has submitted an Overnight Trip Request to take two students to the Rising Sun Conference being held in Hardinsburg KY on September 13-14 2019. **All required documentation was submitted with the request.**
4. HCHS FFA has submitted an Overnight Trip Request to take FFA students to the National FFA Convention and Expo in Indianapolis IN on Oct. 29th thru Nov. 2nd 2019. **All required documentation was submitted with the request.**
 - Motion to approve all four (4) Overnight Trip Requests was made by Mr. Pace. Mr. McHargue seconded. Consensus was reached.

XII. Addendum:

None.

XIII. Next Meeting Date:

The next regular scheduled meeting date is Thursday October 10 2019.
The new meeting time will be 3:45 pm and the meeting will be held in Room 145.

XIV. Adjourn:

- Motion to adjourn was made by Mrs. Turner. Mr. McHargue seconded. Consensus was reached.

The meeting was adjourned at 4:50 pm.

Kathy Minor

10-10-19

Chairperson's Signature

Date Minutes Approved